

# RED LAKE WATERSHED DISTRICT

December 23, 2021

9:00 a.m.

## Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	December 9, 2021 Minutes	Action
	Financial Report dated December 22, 2021	Action
	Year End Invoices	Action
	League of Minnesota Cities-Dividend	Information
	League of Minnesota Cities-Workers Compensation Refund	Information
	Release of Securities-Northern State Bank	Action
	American Federal Bank-Letter of Credit	Information
	2022 IRS Standard mileage rates	Information
	General Fund Budget as of December 22, 2021	Information
	Capital Project Fund Transfers as of December 22, 2021	Action
	Excess Property Disposal	Info./Action
	MN Campaign Finance Board	Information
	Thief River Falls Westside FDR Project, RLWD Project No. 178	Information
	Pennington County and City of TRF Final Pay Request	Information
	Cost Breakdown	Info./Action
	Land Sale	Info./Action
	Black River Impoundment, RLWD Project No. 176	
	Separation of Diversion Ditches and Impoundment	Action
	Erosion Control Funds, RLWD Project 164-Marshall County SWCD	Action
	Geographic Information Systems (GIS) Courses	Info./Action

Administrators Update	Information
Legal Counsel Update	Information
Managers' updates	Information
Adjourn	Action

**UPCOMING MEETINGS**

December 24, 2021	Christmas Holiday-Office Closed
December 31, 2021	New Year's Holiday-Office Closed
January 10, 2022	RLWD Board Meeting, 9:00 a.m. (Note change of date)
January 11-13, 2022	39 <sup>th</sup> Annual Red River Basin Land & Water International Summit Conference
February 4, 2022	BWSR NW MN Watershed District Managers Orientation/Refresher Training, Warren

# DRAFT

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
December 9, 2021

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Dale Nelson, Terry Sorenson, LeRoy Ose, Tom Anderson. Gene Tiedemann and Allan Page. Absent: Brian Dwight. Staff Present: Myron Jesme, Tammy Audette and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Anderson, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the November 24, 2021, minutes. Motion by Tiedemann, seconded by Page, to approve the November 24, 2021, Board meeting minutes as presented. Motion carried.

The Board reviewed the Financial Report dated December 8, 2021. Motion by Sorenson, seconded by Tiedemann, to unanimously approve the Financial Report dated December 8, 2021. Motion carried.

Staff member, Ann Jopru, reviewed the General Fund Budget as of November 30, 2021.

The Board reviewed Pay Estimate No. 2 in the amount of \$289,394.99 to Spruce Valley Corporation, Inc., for the Thief River Falls Oxbow Project and Stormwater Treatment Project, RLWD Project No. 46Q. Engineer, Dillion Nelson, stated that the project is 98% complete. The Contractor will complete site grading and seeding in the Spring. Motion by Ose, seconded by Tiedemann, to approve Pay Estimate No. 2 in the amount of \$289,394.99 to Spruce Valley Corporation, Inc., for the Thief River Falls Oxbow Project and Stormwater Treatment Project, RLWD Project No. 46Q. Motion carried.

Quality Spray Foam/Anderson Excavating began hauling riprap to the site for the Schirrick Dam Outlet Repair, RLWD Project No. 25. The Contractor will also remove any trees that are falling in, within the work area.

Administrator Jesme stated that he completed the project update and final payment request for the CPL Grant for the BR 6 Wildlife Habitat Structure, RLWD Project No. 43A.

Aly Bergstrom, Beltrami SWCD, appeared virtually before the Board to discuss a Forest Stewardship cost share proposal for Beltrami County landowners. Bergstrom explained that a forest stewardship plan is largely a "foot in the door" for a landowner to become enrolled in one of two conservation incentive programs. These programs provide forest protection through the life of the contract. Bergstrom stated that there are scientific reports that point out the correlation between a catchment that is 75% protected and improved water quality. Forest stewardship plans and subsequent conservation incentive programs increase protected lands on the landscape. Bergstrom is requesting cost share in the amount of \$5,400, which would account for

approximately 1,000 acres of forested property, with landowners paying a 60% cost share. Motion by Sorenson, seconded by Page, to approve a cost-share in the amount of \$5,400 with the Beltrami SWCD for a Forest Stewardship Program from the District's Water Quality Project funds, RLWD Project No. 46. Motion carried.

Engineer Nate Dalager, HDR Engineering, Inc., stated that the walkway on the Pine Lake Flood Damage and Fish Habitat Project, RLWD Project No. 26B will be installed next week, with the gates arriving January 27, 2022. District staff will install a road gate next spring. Dalager indicated that as part of the specification for the concrete structure, there is a 28-day break test and a 56-day break test. Both tests have failed the required specifications, however the 56-day break test did improve from the 28-day test. Dalager has determined that given how the project is designed, there is very little risk of dam failure however there may be a basic risk of early deterioration over time. Dalager has been in discussion with Davidson, who indicated they will provide an extended warranty of 10 years, in writing, along with additional testing being completed in the spring.

The District received a call from The Nature Conservancy staff regarding ditching on their property without their approval, as well as their concerns that there may be a wetland violation. Administrator Jesme recommended that if The Nature Conservancy felt there was a wetland violation, they should contact local Wetland Conservation Act staff members regarding possible wetland violations, and he felt the ditching on private land could be a trespassing issue. Legal Counsel Sparby agreed that this is most likely a civil issue and that there is most likely no jurisdiction for the District on this issue.

The Board reviewed correspondence from the RRWMB regarding cost share payments due for USGS stream gauge sites. Motion by Ose, seconded by Sorenson, to approve payment in the amount of \$11,675.00, to the RRWMB, for cost share on USGS stream gauge sites. Motion carried.

The Board reviewed a posting from the Environmental Quality Board regarding Public Board Member positions.

#### Administrators Update:

- The RRWMB Legislative Open House and Board meeting will be held on December 14, 2021 in Ada. Jesme will participate virtually.
- Staff member, Joppru, has been working with Brady Martz & Associates in regard to the District's accounting software.
- Six RLWD staff participated in the MAWD Annual Conference. Jesme and Engineer, Nordby, gave a presentation on the Black River Impoundment.
- The Minnesota Association of Water District Administrators Legislative Committee met via Zoom on December 10<sup>th</sup>.
- The Red Lake River 1W1P Advisory Committee and Policy Committee will meet on December 15, 2021 at the District office. The 2018 Watershed Based grant funding final billing will be completed.

- The Clearwater River Planning Workgroup will meet on December 15<sup>th</sup> to discuss various items in the plan development.
- Jesme and Engineers Nordby and Dalager presented the Black River Impoundment and the Pine Lake Flood Damage Reduction and Habitat Project to the Red River Flood Damage Reduction Workgroup on December 8<sup>th</sup>.
- The Mud River Project Team will meet on December 17<sup>th</sup> at 8:30 a.m. at the District office.

Legal Counsel Sparby stated that he has not heard from Attorney Mark Grainger regarding the stipulation of facts for the Improvement to Polk County Ditch 39, RLWD Project No. 179.

Legal Counsel Sparby will work with District staff regarding state deed tax and eCRV information for the Sorvig property on the Black River Impoundment, RLWD Project No. 176.

Motion by Ose, seconded by Anderson, to adjourn the meeting. Motion carried.

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LeRoy Ose, Secretary

**RED LAKE WATERSHED DISTRICT**  
**Financial Report for December 23, 2021**

<b>Ck#</b>	<b>Check Issued to:</b>	<b>Description</b>	<b>Amount</b>
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	4,080.91
online	MN Department of Revenue	Withholding taxes	739.82
online	Public Employees Retirement Assn.	PERA	2,697.40
online	Further	HSA & FSA	215.96
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	57.36
online	Further	Medical FSA	57.89
online	Northern State Bank	Laser checks for new QB software	288.55
39235	Aramark	Office Rug Rental	52.19
39236	Tammy Audette	Clean office - November	280.00
39237	Frontier Precision, Inc.	Trimble Surveying Equipment	32,388.65
39238	Further	Monthly HSA and FSA administration fee	11.00
39239	Garden Valley Technologies	Internet Expense	68.95
39240	HDR Engineering	Engineering Fees for Westside Proj #178	7,838.98
39241	Houston Engineering	* see below	18,390.21
39242	Daniel Jarshaw	Mowing Proj #07 and #161	3,250.00
39243	Red River Watershed Mgmt. Brd.	Stream Gages (Oct 2021 - Sept 2022)	11,675.00
39244	Marco	Monthly copier maintenance	85.23
39245	MN Energy	Heating Expense	31.55
39246	Pennington SWCD	2018 & 2020 RL1W1P Proj #149 & TR #149A	32,502.31
39247	Polk County Highway Department	Flap Gate Proj #175	391.26
39248	Eazy Pack N Ship	Shipping charges for Trimble - updates	13.87
39249	Rinken-Noonan	Legal Fees Proj #179	1,898.50
39250	Red Lake County SWCD	Proj #164 and 2018 & 2020 RL1W1P Proj #149	25,564.97
39251	Rude Construction	Gravel Kaiser Driveway Proj #178	258.00
39252	Spruce Valley Corporation	Pay Estimate #2 - Oxbow Proj #46Q	289,394.99
39253	West Polk SWCD	2018 & 2020 Grant RL1W1P Proj #149	12,203.47
39254	Corporate Technologies	Monthly IT Services & MS office 365	1,297.50
39255	Lunke's Inc.	Fabric, Rip Rap, Equipment Proj #14	3,432.00
39256	Marco	Resolve M files issue	50.00
39257	Bruce Newhouse	Mileage RL1W1P meeting #149	61.60
39258	Red Lake County SWCD	319 Grant and 2020 Grant T & E expenses	5,382.40
39259	Steve Tischman	Mileage RL1W1P meeting #149	33.60
online	City of TRF	Office Utilities	504.84
online	Aflac	Staff Paid Insurance	381.78
online	Card Member Services	**See below for explanation	1,704.93
online	Thomas Anderson	Mileage November	125.44
online	Allan Page	Mileage November	29.12
	<b>Payroll</b>		-
	Check #12385-12394		<u>13,579.42</u>
	<b>Total Checks</b>		<b>\$ 471,019.65</b>

**\* Houston Engineering**

Proj. 149 TR/SD 83 Streambank	716.00
Proj. 25 Schirrick Dam Outlet Stab	805.50
Proj. 149 Demarais-Hanson Proj	3,017.56
Proj. 176 Black River Impoundment	13,851.15
<b>Total</b>	<b>18,390.21</b>

**\*\* Cardmember Services**

AT&T-Cell phone payments & service	400.64
Walmart - totes for storage	29.76
MAWD Virtual Meeting Fees	1,173.00
Cell phone sim card	5.34
Cell phone cover, screen protector	<u>96.19</u>
<b>Total</b>	<b>1,704.93</b>

## Banking

### Northern State Bank

Balance as of December 9, 2021	\$ 1,011,183.16
Total Checks Written	(471,019.65)
Receipt #2240	-
Balance as of December 23, 2021	<u>\$ 540,163.51</u>

Current interest rate is .20%

### American Federal Bank-Fosston

Balance as of December 9, 2021	\$ 2,329,342.67
Receipt #224050 League of MN cities - Dividend	2,286.00
Receipt #224051 League of MN cities - W/C insurance prem refund	413.00
Receipt #224052 Marshall Co. deliq taxes	62.04
Receipt #224053 Pennington Co. special revenue	5,359.31
Balance as of December 23, 2021	<u>\$ 2,337,463.02</u>

Current interest rate is .50%



## DIVIDEND ANNOUNCEMENT

December 9, 2021

Dear Member,

We are pleased to enclose a check for your share of the \$15 million dividend being returned to members of the League of Minnesota Cities Insurance Trust's property/casualty program. Also enclosed is your dividend history and an information sheet showing the data used to calculate your dividend. Your agent will also receive this information, and we encourage you to share it with your city council or other governing body.

### Why is a dividend being returned?

If the Trust's fund balance reaches a level where it's more than sufficient to pay claims and plan for contingencies, the Trust is able to return funds to its members. We undertake this evaluation every year based on losses experienced by members, actuarial projections, investment results, legislative and coverage changes, reinsurance costs, and the Trust's long-term strategic direction.

### What is the dividend formula?

Dividends are calculated based on a formula that recognizes members with a longer history of coverage with the Trust and greater success in avoiding and controlling claims. Your share was determined based on the calculations shown on the enclosed information sheet.

### Is there any pattern or trend to the amount of dividend to expect in the future?

Members should not include dividend returns in their yearly budget projections, because the amount will fluctuate from year to year. The amount of a given year's dividend return has no bearing on the amount returned the following year.

We want to thank you for your continued membership with the Trust. We appreciate your confidence and the chance to partner with you to serve your community. Feel free to contact Laura Honeck, Trust Operations Manager, at [lhoneck@lmc.org](mailto:lhoneck@lmc.org) or (651) 281-1280 if you have any questions.

The League of Minnesota Cities Insurance Trust Board of Trustees

Jake Benson, Councilmember, Proctor  
Dave Callister, City Manager, Plymouth  
Clint Gridley, City Administrator, Woodbury  
Anna Gruber, City Administrator, Sartell

D. Love, Mayor, Centerville  
Dave Unmacht, Executive Director, LMC  
Alison Zelms, Administrator, Rochester





**LEAGUE OF MINNESOTA CITIES INSURANCE TRUST  
PROPERTY/CASUALTY  
2021 DIVIDEND CALCULATION  
AT MAY 31, 2021**

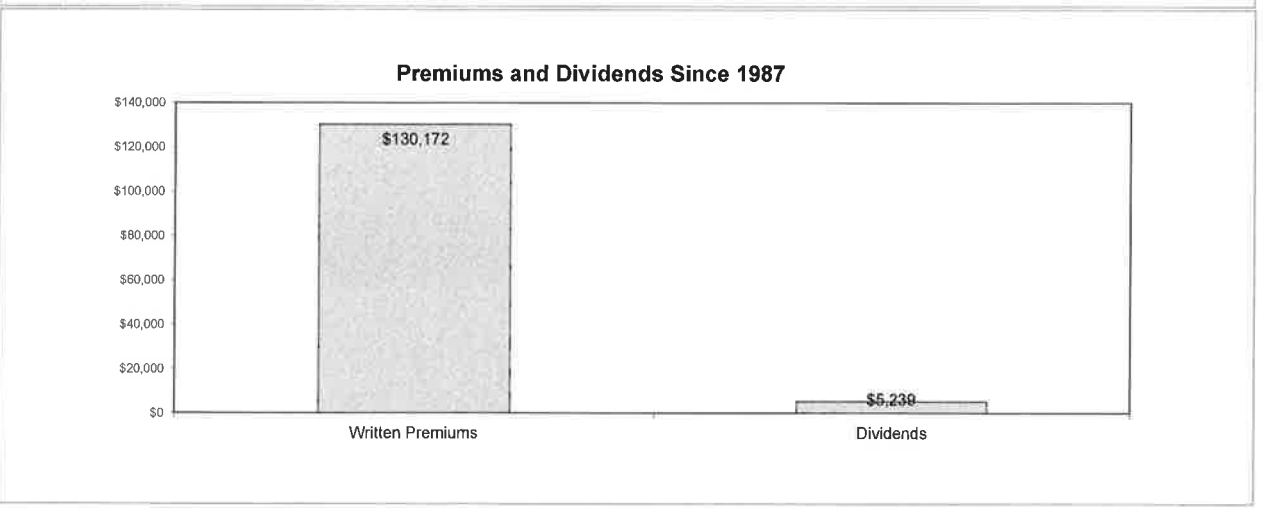
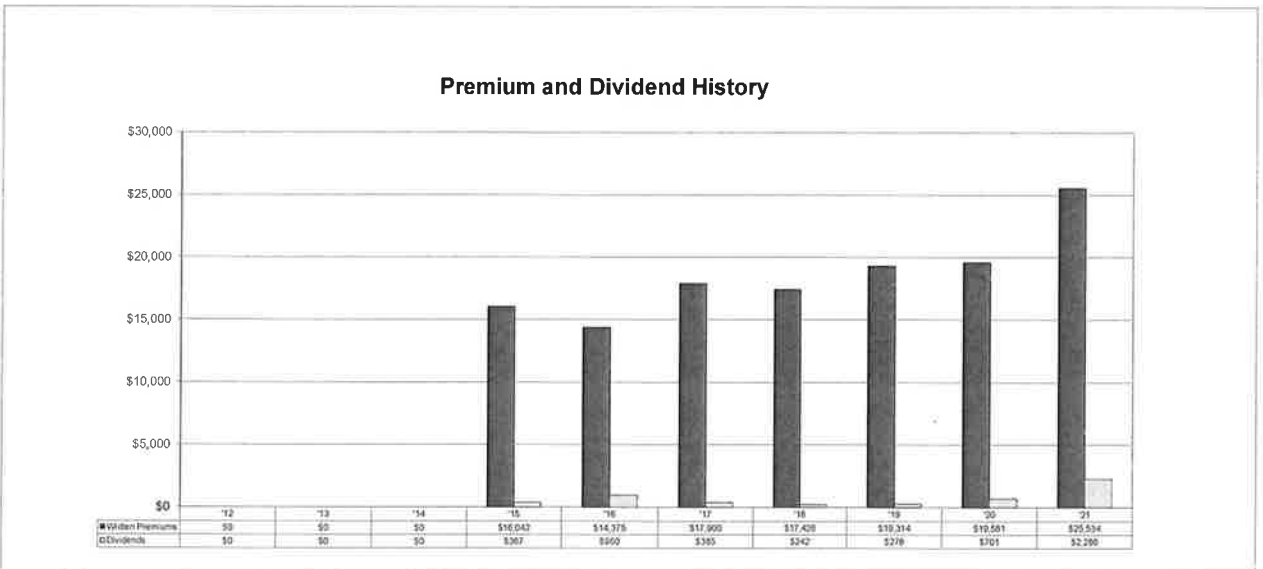
**Northern State Agency**

Po Box 639

Thief River Falls MN 56701-0639

**Red Lake Watershed District**  
1000 Pennington Ave S  
Thief River Falls, MN 56701-4013

<b>GROSS EARNED PREMIUM</b>	<b>\$127,550</b>
<b>ADJUSTED LOSSES</b>	<b>\$15,846</b>
<b>MEMBERS DIVIDEND PERCENTAGE</b>	<b>0.00015239000</b>
<b>DIVIDEND AMOUNT</b>	<b>\$2,286</b>



The "gross earned premium" figure is the member's total earned premiums as of May 31, 2021 for the past 20 years. This is the premium figure that's used in the dividend calculation.  
The "2021 written premium" figure is the member's total premium for the member's most recent renewal prior to May 31, 2021 (for most members, only a portion of that 2021 written premium would be earned as of May 31, 2021).

**League of Minnesota Cities Insurance Trust**  
**Group Self-Insured Workers' Compensation Plan**  
**145 University Avenue West**  
**St. Paul, MN 55103-2044**  
**Phone (651) 215-4173**

**Statement of Premium Audit Adjustment**

The "City"  
 Red Lake Watershed District  
 1000 Pennington Ave S  
 Thief River Falls, MN 56701-4013

Agreement No. WC 1003703-4  
 Agreement Period From: 07/12/2020  
 To: 07/12/2021

Audited Annual Remuneration	Rates Per \$100 Of Remuneration	Code No.	Classification	Audited Premium
\$	\$			\$

**SEE ATTACHED SCHEDULE FOR DETAILS**

Manual Premium		3,502
Experience Modification	0.94	-210
Standard Premium		3,292
Deductible Credit	0.0%	0
Premium Discount		0
Net Actual Premium		3,292
Less Deposit Premium		3,705
Balance Due LMCIT		-413

The foregoing statement is for the year end adjustment to your workers compensation deposit premium. It was prepared after an audit of your payroll records and a final determination of your experience modification factor for the period indicated above. If the final balance shown is due to your city, a check will be issued separately. If the final balance is due to the LMCIT, please forward your remittance, payable to the LMC Insurance Trust, to the administrator at the address indicated above.

**Agent:**  
 00985 Northern State Agency  
 Po Box 639  
 Thief River Falls, MN 56701-0639

**League of Minnesota Cities Insurance Trust**  
 Group Self-Insured Workers' Compensation Plan  
 145 University Avenue West St. Paul, MN 55103-2044 (651) 215-4173

The "City"  
 Red Lake Watershed District  
 1000 Pennington Ave S  
 Thief River Falls, MN 56701-4013

Agreement No. WC 1003703-4  
 Agreement Period From: 07/12/2020  
 To: 07/12/2021

**CONTINUATION SCHEDULE FOR INFORMATION PAGE**

<u>REMUNERATION</u>	<u>RATE</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>AUDITED PREMIUM</u>
218,024	0.78	8810	CLERICAL OFFICE EMPLOYEES NOC	1,701
254,132	0.67	9410	MUNICIPAL EMPLOYEES	1,703
18,200	0.54	9411	ELECTED OR APPOINTED OFFICIALS	98
			Manual Premium	3,502

**AMERICAN FEDERAL BANK**  
**215 North 5th Street**  
**Fargo, ND 58102**

**Dean McCleary, Senior Vice President and Chief Financial Officer**  
**Phone (701)461-5907**

Name Red Lake Watershed District  
 Contact Ann Joppru  
 Address 1000 Pennington Ave S  
 Thief River Falls MN 56701  
 Telephone 218-681-5800  
 Telefax

BND code: RLWD

[Ann.Joppru@redlakewatershed.org](mailto:Ann.Joppru@redlakewatershed.org)

Information provided below is as of:


**CURRENT**

<u>Deposits</u>				<u>Collateral</u>				
<u>Mat. Date</u>	<u>Number</u>	<u>Minor</u>	<u>Amount</u>	<u>Description</u>	<u>Cusip</u>	<u>Par Pledged</u>	<u>Maturity Date</u>	<u>Par Value</u>
	8001587590	MMDA	\$ 1,709,331.85	SBA 510276	83164MMZ9	700,000.00	Sep-25-2043	629,988.64
				FHLB Letter of Credit		500,000.00	Apr-8-2022	500,000.00
				FHLB Letter of Credit		1,500,000.00	Jun-21-2022	1,500,000.00
			<u>\$ 1,709,331.85</u>					<u>2,629,988.64</u>

\*\*\*Market values are provided as a courtesy. American Federal Bank obtains market values from a securities custodian and cannot warrant their accuracy.

**From:** IRS Newswire <irs@service.govdelivery.com>  
**Sent:** Friday, December 17, 2021 9:49 AM  
**To:** Ann Joppru  
**Subject:** IR-2021-251, Standard Mileage Rates for 2022



	
IRS Newswire <span style="float: right;">Dec. 17, 2021</span>	
<b>News Essentials</b> <a href="#">What's Hot</a> <a href="#">News Releases</a> <a href="#">IRS - The Basics</a> <a href="#">IRS Guidance</a> <a href="#">Media Contacts</a> <a href="#">Facts &amp; Figures</a> <a href="#">Around The Nation</a> <a href="#">e-News Subscriptions</a>	<b>Issue Number: IR-2021-251</b>  <b>Inside This Issue</b>  <b>IRS issues standard mileage rates for 2022</b>  IR-2021-251, Dec. 17, 2021  WASHINGTON — The Internal Revenue Service today issued the 2022 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.  Beginning on Jan. 1, 2022, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be: <ul style="list-style-type: none"><li>• 58.5 cents per mile driven for business use, up 2.5 cents from the rate for 2021,</li><li>• 18 cents per mile driven for medical, or moving purposes for qualified active-duty members of the Armed Forces, up 2 cents from the rate for 2021 and</li><li>• 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2021.</li></ul> The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.  It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station.
<b>The Newsroom Topics</b> <a href="#">Multimedia Center</a> <a href="#">Noticias en Español</a> <a href="#">Radio PSAs</a> <a href="#">Tax Scams</a> <a href="#">The Tax Gap</a> <a href="#">Fact Sheets</a> <a href="#">IRS Tax Tips</a>	

2021 GENERAL FUND BUDGET

as of December 22, 2021

(unaudited)

	2021 BUDGET	2021 Exp TO 11-30-21	(over) under	3rd Qtr Exp.
Manager's fees, salaries	40,000.00	23,925.00	16,075.00	30,000.00
Board of Manager's expense	24,200.00	9,089.31	15,110.69	18,150.00
Staff salaries	558,000.00	487,214.91	70,785.09	418,500.00
Payroll taxes	42,687.00	37,020.78	5,666.22	32,015.25
Employee benefits	85,000.00	69,990.06	15,009.94	63,750.00
Travel and meetings(inc. mileage & exp.)	5,000.00	3,105.61	1,894.39	3,750.00
Audit	9,450.00	9,450.00	0.00	7,087.50
Legal	16,000.00	10,390.00	5,610.00	12,000.00
Office supplies	20,000.00	14,118.74	5,881.26	15,000.00
Office equipment	30,000.00	2,673.74	27,326.26	22,500.00
Appraiser/Viewer Expense	2,000.00	0.00	2,000.00	1,500.00
Professional services	20,000.00	20,899.00	(899.00)	15,000.00
Dues and subscriptions	10,000.00	9,725.00	275.00	7,500.00
Insurance and bonds ***	30,000.00	42,270.00	(12,270.00)	22,500.00
Repairs and maintenance-Building	15,000.00	9,803.75	5,196.25	11,250.00
Utilities	12,000.00	8,688.00	3,312.00	9,000.00
Advertising and publications *	4,000.00	10,128.24	(6,128.24)	3,000.00
Telephone	13,000.00	9,398.52	3,601.48	9,750.00
Vehicle expense and maintenance	15,000.00	14,359.30	640.70	11,250.00
Engineering supplies	3,000.00	3,974.14	(974.14)	2,250.00
Engineering equipment	40,000.00	39,037.09	962.91	30,000.00
Interest	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>994,337.00</b>	<b>835,261.19</b>	<b>159,075.81</b>	<b>745,752.75</b>
Less: Overhead	837,000.00	711,782.39	(125,217.61)	627,750.00
Less: Miscellaneous revenue **	7,000.00	10,885.42	3,885.42	5,250.00
<b>General Fund Budget</b>	<b>150,337.00</b>	<b>112,593.38</b>	<b>37,743.62</b>	<b>112,752.75</b>
		TO 12-22-21		
January 1, 2021 Beg. Balance	212,187.05	212,187.05		
County levies revenue	0.00	149,614.78		
Gross balance with revenue		361,801.83		
Less net expenses		(112,593.38)		
<b>Subtotal- General Fund w/o interest</b>		<b>249,208.45</b>		
Plus interest earned-if allocated to GF 100%		16,607.87		
<b>General Fund Balance 12-22-21</b>		<b>265,816.32</b>		

\* Ads for engineering and accounting officer staff positions

\*\* Sale of excess property

\*\*\* Increase in Liability Insurance

**Red Lake Watershed District**  
**Balances as of November 30,2021**

1	2	3	4	5
<b>Proj. #</b>	<b>Project Name</b>	<b>YTD Expenses</b>	<b>Fund Balance</b>	<b>Recommended Transfer</b>
001E	Website	6,868.41	(5,368.41)	1,500.00
9	TO Proj. 15		1,369.59	(1,369.59)
13	Moose River	15,510.80	(15,510.80)	15,510.80
16	Baird Beyer Dam	250.00	(250.00)	250.00
21	Stream Gaging	6,912.37	(6,912.37)	6,912.37
24	Culvert Sizing	3,215.20	(3,215.20)	3,215.20
25	Schirrick Dam	12,702.80	(12,702.80)	12,702.80
26	Pine Lake PWT	2,452.39	(441,483.45)	0.00
26A	Little Pine Lake	333.15	(333.15)	333.15
26B	Pine Lake FDR	448,607.27	(524,774.09)	0.00
31	Hydrologic Analysis	51,766.44	(51,766.44)	51,766.44
35	Pine Lake Maint.	6,011.30	(7,656.10)	0.00
37	Emergency Fund	0.00	115,801.71	0.00
40	RRWMB	6,934.18	(6,934.18)	6,934.18
43A	Burnham Creek BR6	39,458.22	(48,767.01)	0.00
43B	Burnham Creek -Channel	13,586.31	(4,953.17)	0.00
46	Water Quality	130,338.03	(130,338.03)	130,338.03
46Q	TRF Oxbow Restore	389,256.14	(264,256.14)	0.00
46R	RL RVR 319 Grant	57,107.10	(57,107.10)	57,107.10
50	Maintenance on dams	1,007.29	(1,007.29)	1,007.29
50A	Odney Flaot Dam	200.00	(200.00)	200.00
50B	Latundresse Dam	224.45	(224.45)	224.45
50C	Miller Dam	350.00	(350.00)	350.00
50D	Seeger Dam	150.00	(150.00)	150.00
50F	Knutson Dam	331.50	(331.50)	331.50
50G	Thibert Dam	461.95	(461.95)	461.95
60C	Euclid East Impoundment	76,161.74	(74,319.48)	74,319.48
60D	Brandt Impound.	3,899.88	(3,899.88)	3,899.88
60E	Brandt Channel	1,223.13	(1,223.13)	1,223.13
60F	Grand Marais Restoration	2,133.90	(2,133.90)	2,133.90
60FF	Grand Marais Cut Channel	302.75	(302.75)	302.75
81	Parnell Impoundment	8,209.76	(3,965.96)	3,965.96
82F	Clearwater Nonpoint-Public Education	26,446.38	(26,446.38)	26,446.38
90	Permit	110,189.80	(110,189.80)	110,189.80
92	Project Development	148,448.54	(149,448.54)	149,448.54
92A	RRB Long Term Flood Control Studies	4,791.91	(4,791.91)	4,791.91
119	Polk Co.Dt. Improv	2,698.75	(8,385.51)	8,385.51
121	Louisville Parnell	2,199.10	(2,199.10)	2,199.10
122A	Challenger realignment	30.90	(30.90)	30.90
129	Ring dikes	2,638.26	(4,161.30)	0.00
129AR	Schaumburg Ring Dike	0.00	(3,206.98)	0.00
129AS	Threat Ring Dike	139,418.67	(143,033.58)	0.00
129AT	Ste Marie Ring dike	563.55	(1,230.83)	0.00
129AU	Nelson Ring Dike	27,491.13	(17,850.05)	0.00
129AV	Larson Ring Dike	39,203.26	(32,463.53)	0.00
129AW	Sorum Ring Dike	1,436.65	(1,436.65)	0.00
133C	BWSR Site 1	312.50	(312.50)	312.50

145	GIS	42,882.80	(42,882.80)	42,882.80
147	Wetland Banking	1,860.39	(1,860.39)	1,860.39
149	Red Lake 1W1P	545,616.04	25,021.12	0.00
149A	Thief River 1W1P	226,215.43	(41,338.03)	0.00
149B	Clearwater Rvr 1W1P	14,933.60	(16,280.85)	0.00
154	Parnell Storage Site	4,169.52	(4,169.52)	4,169.52
157	TMDL	147.68	(147.68)	147.68
164	Erosion Control Projects	57,926.73	(57,926.73)	57,926.73
167A	Drainage Inv. & Insp.	4,309.00	(4,309.00)	4,309.00
171A	Thief River Falls FDR	1,039.13	(56.12)	56.12
176	Black River Impoundment	2,571,314.50	(4,184,269.42)	0.00
178	TRF Westside FDR	867,731.37	(3,193,139.20)	0.00
180A	Agassiz NWR Wetland Grant	5,651.90	(5,846.37)	5,846.37
180B	Agassiz NWR JD 11 Silt Removal	95.71	(95.71)	95.71
180C	Mud River Pwt	5,429.69	(5,429.69)	0.00
	<b>TOTALS</b>	<b>6,141,159.35</b>	<b>(9,591,645.38)</b>	<b>792,869.73</b>

13,820,613.87

1,354,866.65



**Red Lake Watershed District  
For the year 2021**

**Excess Property  
Includes items destroyed**

Name of Item	Date acquired	Amount
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<b>Items fully depreciated</b>		Amt. on Asset schedule
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Panasonic TV/VCR Combo (item disposed of)	Feb 1992	480.00
98 8X10 FLOE TRAILER SOLD 6-21 \$979.00	Nov. 1998	979.00
2005 Arctic Cat 400 ATV (sold 6-2021)\$5022.47	Dec. 2004	5,022.47
HP Pavilion computer w/15" mon.(Jim)\$2803.78	Nov. 2005	2,803.78
Sales tax on computer (\$195.00)	Dec. 2005	195.00
2008 Arctic Cat Snowmobile (sold June 2021)(\$5937.44)	Jan. 2008	5,937.44
Trimble R8 GNSS Model 3 RTK Survey (traded in for replacement 12-21) \$35,000	Dec. 2009	35,000.00
Trimble Tablet, Firmware, sales tax (traded in for new tablet 12-21) \$7,924.80	June. 2016	7,924.80
Wood map file (soldJ. Graham 6-21 \$172.99	Sept. 1980	172.99
Used LglFire File Cabinet-Beige (garage)\$527.18	Apr . 2003	527.18
Used Lgl Fire File Cabinet-Beige(garage)\$527.18	Apr . 2003	527.18
Samsung QN55Q60 QLED	Mar. 2020	699.99



# MINNESOTA CAMPAIGN FINANCE BOARD

December 8, 2021

Arlene Novak  
Red Lake WD  
1000 Pennington Ave S  
Thief River Falls, MN 56701

**From:** Campaign Finance and Public Disclosure Board

**Subject:** Statement of interest requirements for your agency's public officials

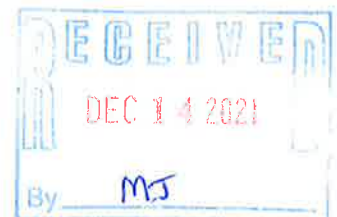
You are receiving this notice because you are the contact person for an agency that has members or employees who are public officials. All public officials who served in 2021 must review their statements of economic interest in January 2022. The Board is asking for your help in reminding the public officials in your agency of the annual requirement. In doing so, please keep these things in mind:

- A public official who served in 2021 must review and recertify the statement **even if the person left the public official position during 2021, or if nothing on it has changed.** Please be sure that the public officials who left your agency during the year are aware of the filing requirement.
- The annual recertification must be filed **after January 1, 2022, but no later than January 31, 2022.** A public official who does not file a recertification by the deadline will be subject to the imposition of late filing fees and a potential civil penalty.
- The Board will send letters directly to all public officials in late December notifying them of the requirements that apply to them and giving them the information necessary to file online. Paper copies of the statement may be printed from the Board's website by any official unable to file online.

If you are not sure who in your agency is considered a public official, you can view the list of the public officials in your agency by entering your agency's name into the search box at <https://cfb.mn.gov/reports-and-data/officials-financial-disclosure/agency/> .

If you need to correct any inaccuracies on the list for your agency, or if you have questions about the reporting requirements in general, please contact Jodi Pope at 651-539-1183, 800-657-3889 or [jodi.pope@state.mn.us](mailto:jodi.pope@state.mn.us) or Erika Ross at 651-539-1187 or [erika.t.ross@state.mn.us](mailto:erika.t.ross@state.mn.us).

Thank you in advance for your assistance.



**RED LAKE WATERSHED DISTRICT  
THIEF RIVER WESTSIDE FLOOD DAMAGE REDUCTION PROJECT  
PENNINGTON COUNTY HIGHWAY DEPARTMENT**

**RLWD Proj. No. 178  
SUMMARY OF EXPENSES  
AS OF OCTOBER 31, 2020**

<b>Check #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
		Previously submitted expenses		\$ -
<b>Penn. CSAH 7</b>				
37833	10/24/2019	HDR, Inc.	Inv. #209840	42,262.52
38294	7/23/2020	HDR, Inc.	Inv. #281268	285.00
38206	5/28/2020	RJ Zavoral & Sons, Inc.	Pay request #2	1,187.50
38236	6/15/2020	RJ Zavoral & Sons, Inc.	Pay request #3	1,187.50
38375	8/28/2020	RJ Zavoral & Sons	Pay request #8	167,236.10
38420	9/24/2020	HDR, Inc.	Inv.#294618	3,712.50
38441	9/24/2020	RJ Zavoral & Sons	Pay request #9	24,652.50
38470	10/14/2020	RJ Zavoral & Sons	Pay request #11	14,696.50
38480	10/22/2020	HDR, Inc.	Inv.#300316	3,015.00
38502	10/29/2020	RJ Zavoral & Sons	Pay request #12	32,939.16
<b>TOTAL EXPENSES FOR CSAH 7 TO OCT. 31, 2020</b>				<b><u>291,174.28</u></b> Not Paid
HDR = \$49,275.02				
<b>Penn. County #61</b>				
38349	8/14/2020	RJ Zavoral & Sons, Inc.	Pay#7-Penn.Co.#61	121,862.58
38441	9/24/2020	RJ Zavoral & Sons, Inc.	Pay#9-Penn.Co.61	27,088.78
38470	10/14/2020	RJ Zavoral & Sons, Inc.	Pay#11-Penn.Co.61	10,497.50
<b>TOTAL COSTS FOR PENN.CO. 61 FOR OCT. 31, 2020</b>				<b><u>159,448.86</u></b> Pd 1-5-21
<b>Penn. County #62</b>				
38349	8/14/2020	RJ Zavoral & Sons, Inc.	Pay#7-Penn.Co.#62	38,419.62
38441	9/24/2020	RJ Zavoral & Sons, Inc.	Pay#9-Penn.Co.62	27,321.81
38470	10/14/2020	RJ Zavoral & Sons, Inc.	Pay#11-Penn.Co.62	5,248.75
<b>TOTAL COSTS FOR PENN.CO. 62 FOR OCT. 31, 2020</b>				<b><u>70,990.18</u></b> Pd 1-5-21
<b>TOTAL COSTS TO DATE</b>				<b><u><u>521,613.32</u></u></b>

**RED LAKE WATERSHED DISTRICT  
THIEF RIVER WESTSIDE FLOOD DAMAGE REDUCTION PROJECT  
PENNINGTON COUNTY HIGHWAY DEPARTMENT**

**RLWD Proj. No. 178  
SUMMARY OF EXPENSES  
AS OF NOVEMBER 30, 2021 AND FINAL**

<b>Check #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
<b>Penn. CSAH 7</b>				
37833	10/24/2019	HDR, Inc.	Inv. #209840	42,262.52
38294	7/23/2020	HDR, Inc.	Inv. #281268	285.00
38206	5/28/2020	RJ Zavoral & Sons, Inc.	Pay request #2	1,187.50
38236	6/15/2020	RJ Zavoral & Sons, Inc.	Pay request #3	1,187.50
38375	8/28/2020	RJ Zavoral & Sons	Pay request #8	167,236.10
38420	9/24/2020	HDR, Inc.	Inv.#294618	3,712.50
38441	9/24/2020	RJ Zavoral & Sons	Pay request #9	24,652.50
38470	10/14/2020	RJ Zavoral & Sons	Pay request #11	14,696.50
38480	10/22/2020	HDR, Inc.	Inv.#300316	3,015.00
38502	10/29/2020	RJ Zavoral & Sons	Pay request #12	32,939.16
38534	11/12/2020	RJ Zavoral & Sons, Inc.	Pay#13-Penn Co.CSAH7	1,827.80
38512	11/12/2020	HDR, Inc.	Inv.305065	1,080.00
38617	12/20/2020	RJ Zavoral & Sons, Inc.	Pay#14 Retainer	6,413.87
38663	1/29/2021	RJ Zavoral & Sons, Inc.	Pay #15 Penn.Co. CSAH 7	23,520.28
39220	11/18/2021	RJ Zavoral & Sons	Pay Final Retainer	9,448.62
<b>Total request this payment dated Oct. 24, 2019 - Nov 30, 2021</b>				<b>333,464.85</b>
<b>Penn. County #61</b>				
		Previously submitted expenses		<b>\$ 159,448.86</b>
38534	11/12/2020	RJ Zavoral & Sons, Inc.	Pay#13-Penn.Co61	2,048.20
38617	12/20/2020	RJ Zavoral & Sons, Inc.	Pay#14 Retainer	4,249.93
38663	1/29/2021	RJ Zavoral & Sons, Inc.	Pay#15-Penn.Co.61	6,112.21
38648	1/28/2021	HDR, Inc.	Inv.319748	720.00
38688	2/24/2021	HDR, Inc.	Inv.325348	750.00
39220	11/18/2021	RJ Zavoral & Sons, Inc.	Pay Final Retainer	5,735.29
<b>Total request this payment dated Nov. 1, 2020 - Nov 30, 2021</b>				<b>19,615.63</b>
<b>Total Project Costs</b>				<b>179,064.49</b>
<b>Penn. County #62</b>				
		Previously submitted expenses		<b>\$ 70,990.18</b>
38617	12/20/2020	RJ Zavoral & Sons, Inc.	Pay#14 Retainer	1,868.17
38663	1/29/2021	RJ Zavoral & Sons, Inc.	Pay#15-Penn.Co.62	2,842.95
39220	11/18/2021	RJ Zavoral & Sons, Inc.	Pay Final Retainer	10,983.95
<b>Total request this payment dated Nov. 1, 2020 - Nov 30, 2021</b>				<b>15,695.07</b>
<b>Total Project Costs</b>				<b>86,685.25</b>
<b>Total Final Payment Due</b>				<b>368,775.55</b>
<b>GRAND TOTAL</b>				<b>599,214.59</b>

**RED LAKE WATERSHED DISTRICT  
THIEF RIVER WESTSIDE FLOOD DAMAGE REDUCTION PROJECT**

City of Thief River Falls

RLWD Proj. No. 178

**SUMMARY OF EXPENSES**

**NOVEMBER 1 - DECEMBER 31, 2021**

Check #	Date	Name	Description	Amount
			Previously submitted expenses	\$ 2,574,548.55

**Barzen Street: (Storm Sewer)**

38534	11/13/2020	RJ Zavoral & Sons, Inc.	Pay estimate #13 Storm sewer	21,957.45
38617	12/30/2020	RJ Zavoral & Sons, Inc.	Pay estimate #14 Retainer	49,377.95
38663	1/29/2021	RJ Zavoral & Sons, Inc.	Pay estimate #15 Storm	98,708.82
39220	11/24/2021	RJ Zavoral & Sons, Inc.	Pay estimate Final Pay	92,472.95
38512	11/10/2020	HDR, Inc.	Inv#305065	16,663.50
38597	12/20/2020	HDR, Inc.	Inv#310552	6,332.50
38648	1/28/2021	HDR, Inc.	Inv#319748	4,355.00
38688	2/24/2021	HDR, Inc.	Inv#325348	3,247.50
38786	4/21/2021	HDR, Inc.	Inv#341229	3,656.25
38840	5/27/2021	HDR, Inc.	Inv#346291	1,255.00
38861	6/9/2021	HDR, Inc.	Inv#351679	4,137.50
38942	7/22/2021	HDR, Inc.	Inv#357543	4,938.24
39005	8/25/2021	HDR, Inc.	Inv#368197	4,417.50
39162	10/28/2021	HDR, Inc.	Inv#373419	1,252.50
39105	10/12/2021	HDR, Inc.	Inv#378734	1,392.50
39197	11/24/2021	HDR, Inc.	Inv#388242	2,643.75
39240	12/14/2021	HDR, Inc.	Inv#391397	<u>3,315.00</u>
				320,123.91
			Zavoral = \$262,517.17 HDR, Inc. = \$57,606.74	

**Force Main**

38534	11/13/2020	RJ Zavoral & Sons, Inc.	Pay estimate #13 Force Main	13,708.50
38617	12/30/2020	RJ Zavoral & Sons, Inc.	Pay estimate #14 Retainer	12,043.39
38663	1/29/2021	RJ Zavoral & Sons, Inc.	Pay estimate #15 Force Main	24,263.91
39220	11/24/2021	RJ Zavoral & Sons, Inc.	Pay estimate Final Pay	<u>16,938.42</u>
				<u>66,954.22</u>

Total expenses from Nov. 1, 2020 - Nov 30, 2021 - Amount Due

**387,078.13**

TOTAL COSTS TO DECEMBER 31, 2021

2,961,626.68

**Thief River Falls Westside Flood Damage Reduction  
Red Lake Watershed District Project #178  
Summary of Costs**

	Total Billed To Project	Total Paid To Date	Remaining To Be Invoiced
<b>Red Lake Watershed District</b>			
<b>***Watermanagement District</b>			
State of MN	\$ 1,740,000.00	\$ 1,740,000.00	\$ -
RRWMD	\$ 1,000,000.00	\$ 1,000,000.00	\$ -
*MNDOT Trunk Hwy 32	\$ 400,000.00	\$ -	\$ 400,000.00
**MNDOT Trunk Hwy 1	\$ 288,435.60	\$ 288,435.60	\$ -
PCHD County State Aid Hwy #7	\$ 333,464.85	\$ -	\$ 333,464.85
PCHD County No. 61	\$ 179,064.49	\$ 159,448.86	\$ 19,615.63
PCHD County No. 62	\$ 86,685.25	\$ 70,990.18	\$ 15,695.07
City of TRF Storm Sewer	\$ 2,191,245.42	\$ 1,871,121.51	\$ 320,123.91
City of TRF Force Main	\$ 510,894.60	\$ 443,940.38	\$ 66,954.22
City of TRF - Wastewater	\$ 29,325.50	\$ 29,325.50	\$ -
City of TRF - Barzen	\$ 230,161.16	\$ 230,161.16	\$ -
***RLWD 1W1P Outlet Channel	\$ 252,296.25	\$ -	\$ 252,296.25
	<u>\$ 7,241,573.12</u>	<u>\$ 5,833,423.19</u>	<u>\$ 1,408,149.93</u>
Total Project Expenditures	<b>\$ 9,063,871.89</b>		
Remaining unallocated funds	<b>\$ (1,822,298.77)</b>		

\*MnDOT maximum grant is \$400,000.00

\*\*MnDOT amended grant is maximum of \$288,435.60 which includes 8% admin/engineering.

\*\*\* Red Lake River 1w1p paid for \$252,296.25 towards construction and Eng. of the Outlet.

\*\*\*\*Watermanagement District fee was set at \$1,000,000.00 but at hearing it was mentioned based on probable costs at the time, the fee appeared to be closer to \$500,000.

## MARSHALL COUNTY SWI/CONSERVATION PROJECTS

Number	Renter/Land Occupier	Owner	Parcel	Request Date	Project Location	Ditch System	Ditch Authority	Watershed Area	Project Type	Number	Practice	Surveyed	Designed	Cost Estimate	Cost Share Applied	Cost Share Contract Signed	Lead Engineer	Cost Share Funding Source	Notes
1	Anderson, Darwyn	Anderson, Ross	22-0008-000	9/21/2020	NE4 & NE4NW4-3-Lincoln	SD 90 - Lat. 5	County	MSTWD	SWI	8	410	N	N			No	Duane		Was TSA/Moved to Duane
2	Anderson, Mike	Anderson, Mike	43-0142-000 43-0141-000 43-0144-000 43-0144-003	5/29/2018	28-Viking	South Br. Snake River	DNR	MSTWD	W.W.	1	412	N	N			No	TSA		W.W. with Tile. TSA Site Visit on 4/26/21.
3	Anderson, Tracy	Anderson, Tracy	25-0009-001	4/23/2021	E2SE4-3-McCrea	Intermittent Stream	None	MSTWD	SWI	1	410	N	N			No	TSA		Large DA that overtops Twp. road. TSA will do site visit in future.
4	Anderson, Tracy	Johnson, Lori	25-0060-003	6/19/2020	NW4-15-McCrea	Intermittent Stream	None	MSTWD	WASCB	1	638	N	N			No	TSA		Water spills out of TWP. Ditch and cuts through field. TSA will do site visit in future.
5	Bienek, Joe	Jacobson, James	12-0074-000	5/26/2021	S2-19-East Park	BR-M JD19	County	MSTWD	SWI	3	410	y	y	\$10,908.00	y	Yes	Duane	19 Local Capacity	Sent out contract to be signed on 8/1/21.
6	Bjorgaard, Todd	Blazewski, Leonard & Anita	30-0176-000	1/5/2021	W2-31-New Folden	Main-JD15	MSTWD	MSTWD	SWI	2	410	y	y	\$8,052.00	y	Yes	Duane	18 Buffer Cost Share	Signed Contract on 8/11/21. Waiting to be approved at next SWCD Board meeting.
7	Capistran, Daryl	Capistran, Daryl	44-0096-000	9/18/2020	E2NW4-20-Wanger	Tamarac River	DNR	MSTWD	Stream	1	580	N	N			No	TSA		TSA Site Visit on 4/26/21. Recommend better for site to go into CRP.
8	Dahlstrom, Michael	Dahlstrom, Marilyn & Allan	33-0104-004	1/5/2021	E2NW4-20-Oak Park	CD 44 Lat 3	County	MSTWD	SWI	3	410	y	y	\$10,505.40		No	Duane	18 Buffer Cost Share	Sent out Remind letter to sign contract on 8/1/21.
9	Efta, Joe	Efta, Joe	48-0184-000	5/8/2020	W2NW4-35-Wright	CR 39 Rd Ditch	None	MSTWD	SWI	4	410	N	N			No	Duane		Was TSA/Moved to Duane
10	Flaten, Emory	Flaten, Emory	31-0184-000		N2SW4-32-New Maine	Middle River	DNR	MSTWD	Stream	1	580	N	N			No	TSA		SWCD needs to do site visit first. More than likely TSA Site Visit in Future.
11	Gratzek, Kyle	Borowicz, Kenneth	48-0030-000	3/25/2021	S2SE4-6-Wright	Co Rd 6 Rd Ditch	None	MSTWD	SWI	3	410	y	y	\$3,846.00		No	Duane	18, 19, 20 Local Capacity	Sent out contract to be signed on 8/13/21.
12	Gratzek, Richard	Gratzek, Richard	48-0090-000	1/5/2021	SW4-17-Wright	Co Rd 1 Rd Ditch	None	MSTWD	SWI	6	410	y	y	\$17,059.00		Yes	Duane	18 Local Capacity	Unable to install spring 21, site now sunflowers and site may need to be pushed to 22.
13	Harstad, Calvin	Harstad, Calvin	24-0156-000	10/22/2020	NW4NE4-30-Marsh Grove	Snake River	DNR	MSTWD	Stream	1	580	N	N			No	TSA		Unable to do site visit with TSA on 4/26/21. TSA will do site visit in future.
14	Hill, Joan	Hill, Joan	59-0398-000		City of Warren	Snake River	DNR	MSTWD	Stream	1	580	N	N			No	TSA		Will ask TSA to do a Site Visit on this site next time in area.
15	Hjeldness, Mike	Hjeldness, Mike	44-0074-000	10/13/2020	S2SW4-15-Wanger	Tamarac River	DNR	MSTWD	Stream	1	580	N	N			No	TSA		TSA Site Visit on 4/26/21. SWCD mailed out recommendations to landowner. No response as of yet.
16	Hoff, Lionel	Hoff, Lionel & Sharla	33-0104-001	2/5/2021	NW4NE4-20-Oak Park	CD 44 Lat 3	County	MSTWD	SWI	3	410	y	y	\$9,679.56	y	Yes	Duane	18 Buffer Cost Share	Sent out reminder letter about SWIs need to be installed by the end of this year on 8/1/21.
17	Iverson, Ronald	Iverson, Ronald	41-0217-000	1/5/2021	NE4-35-Vega	JD 16	MSTWD	MSTWD	SWI	2	410	y	y	\$8,215.20		No	Duane	19 Local Capacity	Sent out Remind letter to sign contract on 8/1/21.
18	Johnson, Neil	Johnson Farms LLP	06-0018-000	4/23/2021	S2-5-Boxville	Snake River	DNR	MSTWD	SWI	1	410	y	N			No	TSA		TSA Site Visit on 4/26/21. Did a quick survey. No design as of yet.
19	Johnson, Neil	LSP Howard LLC	06-0015-005	1/5/2021	SW4-4-Boxville	Co Rd 104 Rd Ditch	None	MSTWD	SWI	3	410	y	y	\$8,030.00	y	Yes	Duane	18 Local Capacity	Installed 8/1/21. Cost Share Paid \$2,217.99 on 9/1/21.
20	Lindemoen, Norman	Lindemoen, Lowell	24-0165-000	5/8/2020	NW4-32-Marsh Grove	CD 18	County	MSTWD	SWI	1	410	N	N			No	Duane		Was TSA/Moved to Duane
21	Loeslie, Don	Loeslie, Don	25-0076-001	5/6/2020	E2NE4-19-McCrea	Seasonal Flow Creek	None	MSTWD	W.W.	1	412	y	y	\$13,935.00	y	Yes	TSA	19 Local Capacity	1,500' Grassed W.W. Sent out Remind letter to sign contract on 8/1/21. May have to wait till 2022.
22	Lunke, Brad	Lunke, Don	20-0068-000	7/30/2020	NE4 & NE4SE4-13-Holt	County Ditch 6	County	MSTWD	SWI	2	410	N	N			No	Duane		Was TSA/Moved to Duane
23	Mattson, Joel	Blazewski, Leonard & Anita	30-0173-000	1/5/2021	W2-30-New Folden	Main-JD15	MSTWD	MSTWD	SWI	3	410	y	y	\$12,366.00	y	Yes	Duane	18 Buffer Cost Share	Signed Contract on 8/11/21. Waiting to be approved at next SWCD Board meeting.
24	McGregor, Richard	McGregor, Richard	20-0173-000	5/25/2021	E2NW4-31-Holt	CD15	County	MSTWD	SWI	4	410	y	y	\$11,307.20		Yes	Duane	EQUIP/CSP	NRCS Project that can start at any time.
25	Melvie, Kraig	Melvie, Kraig	43-0188-003		NE4-2-Viking Strip	JD 14 Main	MSTWD	MSTWD	SWI	4	410	N	N			No	Houston/MSTWD		WD is taking the lead on this with Houston Eng. Doing the survey/design.
26	Miller, Rolland	Miller, Rolland	41-0057-001	5/3/2017	NW4NW4-9-Vega	JD 20 - Br. B	MSTWD	MSTWD	SWI	3	410	y	y	\$6,177.60	y	Yes	Duane	18 Local Capacity	Was TSA/Moved to Duane
27	Osowski, Ed	Osowski, Ed	18-0020-000		SE4-5-Fork	Red River	DNR	MSTWD	SWI	2	410	N	N			No			Recent call in and SWCD will do a site visit first before proceeding.
28	Potucek, Duane	Potucek, Duane	09-0033-000	6/7/2017	SE4-6-Comstock	CD 14 Rd Ditch	None	MSTWD	SWI	1	410	y	y	\$3,163.20	y	Yes	Duane	18 Local Capacity	Was TSA/Moved to Duane
29	Potucek, Joey	Kuznia, Rodney	48-0182-000	5/8/2020	S2NE4-35-Wright	Middle River	DNR	MSTWD	WASCB	1	638	y	y	\$4,492.68		No	TSA	19 Local Capacity	With Underground Outlet. Sent out remind letter to sign contract on 8/1/21.
30	Potucek, Joey	Kujawa, Allen	48-0111-000	11/6/2019	SE4NE4 & E2SE4-21-Wright	Intermittent Stream	None	MSTWD	W.W.	1	412	N	N			No	TSA		TSA looked at this site in 2020. No design as of yet.
31	Stephen, City of	Stephen, City of	56-0438-003	4/23/2020	NW4-5-Tamarac	Tamarac River	DNR	MSTWD	Stream	1	580	N	N			No	TSA		Unable to do site visit with TSA on 4/26/21. TSA will do site visit in future.
32	Stack, Jo Ellen	Stack, Jo Ellen	20-0078-000	11/6/2019	NE 4 & N2SE4-15-Holt	County Ditch 2	County	MSTWD	SWI	14	410	N	N			No	TSA		Zach had said he was almost done with this site. No design as of yet. Go to Duane once done??
33	Stroble & Johnston	Bergeron, Cheryl	45-0112-000	1/5/2021	Sec 31-Warrenton	JD 16	MSTWD	MSTWD	SWI	1	410	y	y	\$3,660.00	y	Yes	Duane	18 Local Capacity	Sent out contract to be signed on 8/1/21.
34	Stroble, Damon	Poolman, Verona	25-0221-000	5/24/2021	NE4-7-McCrea Strip	Unnamed Creek	DNR	MSTWD	SWI	1	410	N	N			No	Duane		Site needs to be mowed first before survey can be done.
35	Swanson, Robin	Swanson, Robin	0005-000	9/21/2020	N2-2-Lincoln	SD 90 - Lat. 5	County	MSTWD	SWI	7	410	N	N			No	Duane		Was TSA/Moved to Duane
36	Teigen, Rodney	Teigen, Rodney	33-0208-000	3/28/2018	NW4-33-Oak Park	CD 44 - Lat. 1	County	MSTWD	SWI	3	410	y	y	\$6,177.60	y	Yes	Duane	18 Buffer Cost Share	Installed and waiting for contractor's bill/voucher payment. Moved to Duane
37	Trontvedt, Erick	Eider Farms By: Ryan Strem	0083-000 20-	5/26/2021	N2-16 & NW4-15-Holt	CD2	County	MSTWD	SWI	16	410	y	y	\$68,330.00	y	Yes	Duane	18 Buffer Cost Share	Sent out contract to be signed on 8/1/21.
38	Wagner, Virgil	Wagner, Virgil	07-0017-000		SW4-3-Cedar	State Ditch 83-Br.1	County	MSTWD	SWI	1	410	N	N			No	Duane		Received recently. SWI in Twp. Ditch.
39	Waterworth, Matt	Waterworth, Matt	31-0179-003	5/25/2021	W2NW4-31-New Maine	CD23	County	MSTWD	SWI	2	410	y	y	\$5,254.08	y	Yes	Duane	19 & 20 State Cost Share	Ready to be installed in Fall 2021.
40	Woinarowicz, Tom	Woinarowicz, Tom	0094-000 10-	1/5/2021	NW4-34-Donnelly	JD 9	County	MSTWD	SWI	8	410	y	y	\$26,772.60		No	Duane	18 Buffer Cost Share	Sent out reminder letter about SWIs need to be installed by the end of this year on 8/1/21.
41	Aune, Elroy	Aune, Elroy	0037-000	2/21/2021	Sec 9-SE Co Dt.Moose River	BR-A JD21	County	Red Lake	SWI	8	410	y	y	\$30,045.00	y	Yes	Duane	18 Buffer Cost Share	Signed Contract on 8/11/21. Waiting to be approved at next SWCD Board meeting.
42	Barth, Dale	Barth, Dale	01-0067-000	11/14/2017	NE4 & E2NW4 - 33-Agder	CD 30 & CD 30-Br. B	County	Red Lake	SWI	8	410	y	y	\$19,065.60	y	Yes	TSA	18 Buffer Cost Share	Installed and waiting for contractor's bill/voucher paperwork
43	Barth, Ryan	Johnson, Wade	16-0187-000	5/6/2019	SE4-33-Excel	JD 23 - Lat. 4	County	Red Lake	SWI	5	410	y	y	\$16,944.00	y	Yes	Duane	18 Buffer Cost Share	Sent out Remind letter to sign contract on 8/1/21. Was TSA/Moved to Duane
44	Chaplinski, Albin	Chaplinski, Charles	39-0087-000	8/5/2019	SW4-33-Thief Lake	Main CD 28	County	Red Lake	SWI	1	410	y	y	\$2,995.20	y	Yes	TSA	18 Local Capacity	Sent out reminder letter about SWIs need to be installed by the end of this year on 8/1/21.
45	Dahl, Donovan	Dahl, Donovan	35-0027-000	8/28/2019	N2-6-Rollis	JD 21 - Br. 17	County	Red Lake	SWI	4	410	y	N			No	TSA		Waiting to hear from landowner if willing to proceed. Eng. May need to do a site visit if landowner does.
46	Erickson, Patrick	Erickson, Coreen	07-0100-000	1/30/2018	E2SW4-22-Cedar	SD 83-Br. 7	County	Red Lake	SWI	1	410	y	y	\$2,347.20	y	Yes	Duane	18 Local Capacity	Sent out reminder letter about SWIs need to be installed by the end of this year on 8/1/21. Move to Duane
47	Jones, David	Jones, David	35-0148-000	5/25/2021	S2NW4, SW4NE4-27-Rollis	JD 11 - Br. 39	County	Red Lake	SWI	3	410	N	N			No	Duane		Duane waiting for crops to come off to do survey.
48	Jones, David	Hagen Hereford Farms Inc	35-0156-000	5/25/2021	SW4-28-Rollis	CD 131 Rd Ditch	None	Red Lake	SWI	4	410	N	N			No	Duane		Duane waiting for crops to come off to do survey.
49	Lofgren, CJ	Lofgren, CJ/CO	42-0052-003	2/21/2021	SW4-17-Veldt	Br 3 JD 11	County	Red Lake	SWI	1	410	y	y	\$3,162.00	y	Yes	Duane	19 State Cost Share	Sent out Remind letter to sign contract on 8/1/21.
50	Lunke, Brad	Kvalvog, Ray	20-0134-000	7/30/2020	NE4-25-Holt	County Ditch 2	County	Red Lake	SWI	2	410	N	N			No	Duane		Was TSA/Moved to Duane
51	Lunke, Brad	Clarence & Diane Dahl	0044-000	2/28/2021	SE4-12-Whiteford	Br 16 JD 11	County	Red Lake	SWI	4	410	y	y	\$14,472.00	y	Yes	Duane	18 Buffer Cost Share	Sent out Remind letter to sign contract on 8/1/21.
52	Lunke, Brad	Kvalvog, Ray	0133-000	7/30/2020	SW4 & S2NE4-24-Holt	County Ditch 2	County	Red Lake	SWI	6	410	N	N			No	Duane		Was TSA/Moved to Duane
53	Lunsetter, Justin	Ruud, Del Ray Vickie	42-0072-003	3/25/2021	W2-20-Veldt	Br50 JD1	County	Red Lake	SWI	6	410	y	y	\$27,480.00	y	Yes	Duane	18 Buffer Cost Share	Sent out Remind letter to sign contract on 8/1/21.
54	Nelson, Jeremy	Nelson, Jesse	01-0124-007	6/22/2020	NW4-11-Agder Strip	CD 30 - Br. A	County	Red Lake	SWI	2	410	N	N			No	Duane		Was TSA/Moved to Duane
55	Prestebak, Timothy	Prestebak, Timothy	28-0080-000	6/19/2019	NW4-17-Moylan	JD 11 - Br. 192	County	Red Lake	SWI	2	410	N	N			No	TSA		Large DA. TSA will need to survey and design this site.
56	Prestebak, Timothy	Prestebak, Timothy	14-0093-000	6/22/2020	SW4-32-Eckvoll	JD 11 - Br. 201	County	Red Lake	SWI	1	410	y	N	\$4,501.98		No	TSA		TSA Site Visit on 4/26/21. Site surveyed. No design as of yet.
57	Race, Tom	Scott	0133-001 15-	12/3/2019	N2-5 & 4-Espelle Strip	CD 32 - Lat. 2	County	Red Lake	SWI	20	410	N	N			No	Duane		Was TSA/Moved to Duane
58	Steinhauer, Gail	Steinhauer, Gail	0062-005	6/17/2019	NE4-11-Excel	CD 33	County	Red Lake	SWI	3	410	y	y	\$5,925.60	y	Yes	Duane	18 Buffer Cost Share	Sent out reminder letter about SWIs need to be installed by the end of this year on 8/1/21. Move to Duane

59	Steinhauer, Gail	Steinhauer, Tommy	16-0019-000	5/24/2018	S25W4-3-Excel	JD 23 - Lat. 1	County	Red Lake	SWI	3	410	y	y	\$7,593.60	No	Duane	18 Buffer Cost Share	Sent out remind letter to sign contract on 8/1/21. Move to Duane.	
60	Trontvedt, Erick	Sandage, Duane	19-0098.000 19-0099-000	5/27/2021	N2-7-Grand Plain Strip	CD31	County	Red Lake	SWI	7	410	y	y	\$27,480.00	y	Yes	Duane	20 Local Capacity	Sent out contract to be signed on 8/1/21.
61	Trontvedt, Erick	Sandage, Duane	19-0100-000	5/27/2021	NE4-8-Grand Plain Strip	CD31	County	Red Lake	SWI	3	410	y	y	\$10,908.00	y	Yes	Duane	20 State Cost Share	Sent out contract to be signed on 8/1/21.
62	Walton, Barry	Hemp, Ernest	07-0101-000		E25E4-22-Cedar	SD 83-Br. 7	County	Red Lake	SWI	2	410	N	N		No	Duane		SWCD needs to do site visit first.	
63	Walton, Barry	Marty & Lance Peterson Trust	35-0106-000	2/21/2021	S2-18-Rollis	Br 14 JD 11	County	Red Lake	SWI	7	410	y	y	\$21,479.16	y	Yes	Duane	19 Local Capacity	Sent out reminder letter about SWIs need to be installed by the end of this year on 8/1/21.
64	Anderson, Luther	Anderson, Harvey & Lorna	11-0011-003	1/5/2021	E2NW4, W2NE4-4-Eagle Point	JD 10	Two Rivers	Two Rivers	SWI	2	410	y	y	\$9,204.00	y	Yes	Duane	18 Local Capacity	Sent out contract to be signed on 8/1/21.
65	Kuznia, Arnold	Kuznia, Arnold			S2-30-Nelson Park		None	MSTWD	??	??	??								Huge Erosion in field. Will Need to do site visit after corn comes off.
66	Sobolik, Jason	Rathman, Dawn	11-0003-000	10/24/2020	NE4-2-Eagle Point	JD 10	Two Rivers	Two Rivers	SWI	2	410	y	y	\$5,702.40	y	Yes	TSA	19 Local Capacity	Installed 8/1/21. Cost Share Paid \$4,276.80 on 9/1/21.

Needs Survey/Design or Both

230

\$447,236.86





## **GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

**Itasca Community College**

**Award:** Certificate  
**Length:** 16 semester credits  
**Format:** Completely Online (Some classes also available on ground at ICC)

Itasca Community College is committed to meeting the needs of the local and regional community, and offers a fully online, 16 credit Geographic Information Systems (GIS) Certificate. ICC utilizes Environmental Systems Research Institute's ArcGIS software, a world leader in GIS development and applications. GIS is a vital tool that can be applied to areas as diverse as business, law enforcement, urban/regional planning, forestry, health and human services, and its application is well integrated at all levels of government. The curriculum reflects input from local, regional, and national GIS professionals, and is tailored to prepare individuals with the technical skills and confidence to be productive within the professional GIS working environment. Job opportunities are excellent nationwide.

Students may enter the program in either fall or spring. The fall entry course sequence allows students to complete the certificate in one year (3 semesters). The spring entry can be completed in a little more than 1 year (5 semesters) and offers a reduced pace to program completion.

One Year (3 Semester) Sequence				5 Semester Sequence			
<u><b>Fall Semester</b></u>				<u><b>Fall Semester</b></u>			
Geog	1204	Principles of GIS	3	N/A			
Geog	1201	Map Use, Analysis & Interp.	3				
<u><b>Spring Semester</b></u>				<u><b>Spring Semester</b></u>			
Geog	1206	Cartography	3	Geog	1204	Principles of GIS	3
Geog	2104	Modeling Techniques in GIS	3	<u><b>Summer Session</b></u>			
<u><b>Summer Session</b></u>				Geog	2107	Remote Sensing	3
Geog	2107	Remote Sensing	3	<u><b>Fall Semester</b></u>			
AND				Geog	1201	Map Use, Analysis & Interp.	3
Geog	2113	GIS Applications (OR)	1	<u><b>Spring Semester</b></u>			
Geog	2201	GIS Internship	1	Geog	1206	Cartography	3
				Geog	2104	Modeling Techniques in GIS	3
				<u><b>Summer Session</b></u>			
				Geog	2113	GIS Applications (OR)	1
				Geog	2201	GIS Internship	1



Itasca Community College  
 Attn: Business Office  
 1851 East Highway 169  
 Grand Rapids, MN 55744  
 Phone: 218-322-2300

## 2022 Spring Account Activity December 16, 2021

### Nathan Koland

Customer ID: 15441041

#### Charges and Payments to Student

On-Line Course	\$ 1,193.70
Technology Fee	\$ 60.00
Student Activity Fee	\$ 45.00
Statewide SA Fee	\$ 2.10
Parking Fee	\$ 12.00
<b>Total Charges</b>	<b>\$ 1,312.80</b>

#### Payments on Account

**Total Payments**      **\$ 0.00**

**2022 Spring Balance**      **\$ 1,312.80**

**Other Terms' Balances**      **\$ 0.00**

**Total Balance**      **\$ 1,312.80**

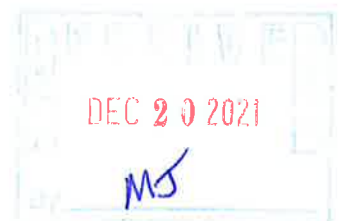
#### Course Registration

Subj	Nbr	Sec	Course Name	Cou ID	CrHr	Days	Start & End Dates	Start & End Times	Instructor	Site	Bldg/Room
GEOG	1206	01	Cartography	000056	3.0	****	01/10/2022-05/12/2022		Aunan T	ICC	****/****
GEOG	2104	01	Modeling Tech in GIS	000057	3.0	****	01/10/2022-05/12/2022		Aunan T	ICC	****/****

Total Registered Credit Hours: 6.0

Credit Card payments are now available online

Tuition pays for approximately 55.8% of the cost of a student at a public college or university. The State of Minnesota pays approximately \$4,477 of the average cost for full-time students.





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## 2022 Spring Account Activity December 20, 2021

### Anthony Olson

Customer ID: 15806123

**Charges and Payments to Student**

On-Line Course	\$ 596.85
Technology Fee	\$ 30.00
Student Activity Fee	\$ 22.50
Statewide SA Fee	\$ 1.05
Parking Fee	\$ 6.00
<b>Total Charges</b>	<b>\$ 656.40</b>

**Payments on Account**

**Total Payments**      **\$ 0.00**

**2022 Spring Balance**      **\$ 656.40**

**Other Terms' Balances**      **\$ 20.00**

**Total Balance**      **\$ 676.40**

**Course Registration**

Subj	Nbr	Sec	Course Name	Cou ID	CrHr	Days	Start & End Dates	Start & End Times	Instructor	Site	Bldg/Room
GEOG	1204	01	Princ Geog Info Sci	000055	3.0	****	01/10/2022-05/12/2022		Nelson K	ICC	****/****

Total Registered Credit Hours:    3.0

Credit Card payments are now available online

Tuition pays for approximately 55.8% of the cost of a student at a public college or university. The State of Minnesota pays approximately \$4,477 of the average cost for full-time students.





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 1851 East Highway 169  
 Grand Rapids, MN 55744  
 Phone: 218-322-2300

## 2022 Spring Account Activity December 16, 2021

### Christina Slowinski

Customer ID: 15820947

**Charges and Payments to Student**

On-Line Course	\$ 596.85
Technology Fee	\$ 30.00
Student Activity Fee	\$ 22.50
Statewide SA Fee	\$ 1.05
Parking Fee	\$ 6.00
<b>Total Charges</b>	<b>\$ 656.40</b>

**Payments on Account**

**Total Payments      \$ 0.00**

**2022 Spring Balance      \$ 656.40**

**Other Terms' Balances      \$ 0.00**

**Total Balance      \$ 656.40**

**Course Registration**

Subj	Nbr	Sec	Course Name	Cou ID	CrHr	Days	Start & End Dates	Start & End Times	Instructor	Site	Bldg/Room
GEOG	1204	01	Princ Geog Info Sci	000055	3.0	****	01/10/2022-05/12/2022		Nelson K	ICC	****/****

Total Registered Credit Hours: 3.0

Credit Card payments are now available online

Tuition pays for approximately 55.8% of the cost of a student at a public college or university. The State of Minnesota pays approximately \$4,477 of the average cost for full-time students.

DEC 20 2021  
 MS

## **Red Lake Watershed District - Administrators Report**

**December 23, 2021**

**Red River Watershed Management Board** – LeRoy, Tom, Terry and Allan (live) and I (virtual) attended the RRWMB Legislative session which started at 10:00 am December 14<sup>th</sup>. LeRoy and I also attended the RRWMB regular Board meeting which started after lunch. I have included in your packet the RRWMB Legislative Priorities for your review.

**QuickBooks Online Software** – Ann is continuing to work with Alexandra Schwab, Brady Martz & Associates. We have received the checks as well as the printer for the checks.

**Minnesota Association of Watershed District Legislative Committee** – The MAWD Legislative Committee met via Zoom at 3:00 pm December 15<sup>th</sup>. Some of the items were to review existing and new resolutions. We also assisted in preparing recommendation for a final platform for the 2022 season. I had to leave the meeting prior to completing the final platform. I have attached the Resolution Hearing results as well as the MAWD Awards for 2021.

**Knutson Dam** – HDR staff, Jason Boyle, MnDNR Dam Safety, and I met at 9:00 am December 16<sup>th</sup> to review the old plans as well as share what the new structure would most likely consist of. Jason asked for the meeting so he could get a better handle on what MnDNR permit, if any, would be required for construction.

**Red Lake River 1W1P** – Red Lake River Advisory Committee met at 9:30 am December 15<sup>th</sup> to review projects and receive updates. The Policy Committee had their meeting at 11:00 am to review final billing for the 2018 Watershed Based Grant as well as progress made concerning projects for the 2020 Watershed Based Funding.

**Clearwater River 1W1P** – Clearwater River Planning Workgroup met at 1:00 pm December 15<sup>th</sup> to discuss various items in the plan development. The meeting was hybrid from the RLWD Board Room following the Red Lake River 1W1P Advisory/Policy Committee.

**Mud River Project Team** – We held a Mud River PWT at 8:30 am Friday, December 17<sup>th</sup> at the RLWD Board room. I felt there was some progress but there is a lot of work to assist in determining what the project will look in terms of goals and objectives. We did have a brief discussion which may assist in determining the “Purpose and Need Statement”.

**Agassiz Environmental Learning Center** – I have included in your packet the Winter 2021 Newsletter from Agassiz Environmental Learning Center.

Cedar River Watershed District Project Manager Cody Fox, 2021 Outstanding Employee of the Year, on the right, speaks at a Sept. 23 Climate Week event in Mower County hosted by BWSR and Mower SWCD as BWSR Chief Engineer Rita Weaver looks on.

Photo Credit: BWSR

- Cody Fox, Cedar River Watershed District Project Manager, received the [Outstanding Watershed Organization Employee of the Year Award](#) which was presented by John Jaschke, MN BWSR Executive Director, during the Virtual Conference.
- Jamie Beyer, Bois de Sioux Watershed District Administrator, received the [Outstanding Administrator of the Year Award](#), presented by Mark Doneux, MAWA Vice President, during the Virtual Conference.
- Valley Branch Creek Watershed District received the [Watershed District of the Year Award](#), presented by Greg Husak, DNR Ecological and Water Resources Information Officer during the Virtual Conference.
- Sand Hill River Watershed District was named the [Watershed District Project of the Year Award](#) for the Sand Hill River Ecosystem Enhancements presented by Gerald van Amburg, MAWD Awards Committee Co-Chair.
- Comfort Lake Forest Lake Watershed District was named the [Watershed District Program of the Year Award](#) for its Citizen Assisted Tributary Monitoring Program, presented by Gerald van Amburg, MAWD Awards Committee Co-Chair.

## Minnesota Association of Watershed Districts (MAWD)



### 2021 Resolutions Hearing Results

The following resolutions were adopted at the MAWD Annual Business Meeting held on December 3, 2021 via Zoom.

#### **Resolution #1A SWCD Capacity Fund Sources – Passed (as amended)**

- MAWD supports SWCD capacity funds to come from county and state general funds.

#### **Resolution #1B Clean Water Funds for Implementation, Not Capacity – Passed (as amended)**

- MAWD supports Clean Water Funds being used for implementation and not for capacity.

#### **Resolution #2 Capacity Funding for Watershed Districts – Passed (as amended)**

- MAWD supports capacity base funding resources directed to non-metro watershed districts who request this assistance, to implement the activities as outlined in approved watershed district water management plans or comprehensive watershed management plans.

#### **Resolution #3 Increased Flexibility in Open Meeting Law - Passed (as amended)**

- MAWD supports changes to the Open Meeting Law to provide greater flexibility in the use of interactive technology by allowing members to participate remotely in a nonpublic location that is not noticed, up to three times in a calendar year per manager.
- MAWD supports allowing public participation from a remote location by interactive technology, or alternatively from the regular meeting location where interactive technology will be made available for each meeting, unless otherwise noticed under Minnesota Statutes Section 13D.021.
- MAWD supports changes to the Open Meeting Law requiring watershed districts to prepare and publish procedures for conducting public meetings using interactive technology.

#### **Resolution #4 Increased Flexibility in Open Meeting Law (version 2) – did not pass (combined into #3)**

#### **Resolution #5 Crop Insurance to Include Crop Losses Within Impoundment Areas - Passed**

- MAWD supports expansion of Federal Multi-Peril Crop Insurance to include crop losses within impoundment areas.

#### **Resolution #6 60-day review required for State Agencies on Policy Changes - Passed (as amended)**

- MAWD supports requiring State Agencies to provide a meaningful, not less than 60-day review and comment period from affected local units of government on new or amended water management policies, programs, or initiatives with a response to those comments required prior to adoption.

#### **Resolution #7 Metro WBIF for approved 103B plans only - Passed**

- MAWD supports BWSR distribution of metro WBIF among the 23 WMOs with state-approved comprehensive, multi-year 103B watershed management plans. Those plans implement multijurisdictional priorities at a watershed scale and facilitate funding projects of any eligible local government unit (including soil and water conservation districts, counties, cities, and townships).



# 2022 LEGISLATIVE PRIORITIES

## 45 Years of Investing in and Managing the Red River Basin of Minnesota

2022 Priorities Approved December 14, 2021

- 1. Multipurpose Water Storage:** The Red River Watershed Management Board (RRWMB) will focus on a Red River Basin (RRB) specific bonding bill for multipurpose water storage of its member watershed districts. The RRWMB will seek funding for the following multipurpose water storage projects:

Watershed District (WD)	County Location	Project Name	Requested Amount
Bois de Sioux WD	Grant & Traverse	Redpath Impoundment	\$12,900,000
Middle-Snake-Tamarac Rivers WD	Marshall	JD 19/Nelson Slough	\$4,150,000
Middle-Snake-Tamarac Rivers WD	Marshall	JD 14/Lilac Ridge	\$3,000,000
Middle-Snake-Tamarac Rivers WD	Marshall	City of Newfolden	\$4,668,000
Roseau River WD	Roseau	Roseau Lake Bottom	\$7,000,000
Roseau River WD	Roseau	Whitney Lake	\$1,000,000
Two Rivers WD	Kittson	Klondike Clean Water Retention	\$13,500,000
Wild Rice WD	Norman	City of Perley Phase 2	\$625,000
Wild Rice WD	Clay & Norman	Flood-prone Property Acquisitions	\$214,000
<b>TOTAL:</b>			<b>\$47,057,000</b>

- 2. Farmstead Ring Dikes:** The RRWMB will request \$360,000 for farmstead ring dikes for member watershed districts with the recommended cost-share breakdown:
- 50% - State of Minnesota
  - 25% - RRWMB
  - 12.5% - member watershed district
  - 12.5% - landowner
- 3. Re-invest in Minnesota (RIM) Program:** The RRWMB will support funding for RIM allocations to the RRB through the Lessard-Sams Outdoor Heritage Council. The RRWMB will work closely with its membership and appropriate state agencies on RIM.

### RRWMB LEGISLATIVE CONTACT INFORMATION:

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 651-785-5202 (Cell)





# Agassiz Environmental Learning Center ~ Winter 2021 Newsletter ~

*Mission: "To foster a greater awareness of the interrelationships between humans and nature"*

## In this Issue:

As the end of 2021 draws nigh, we take a moment to look back over the year and reflect on the many activities that the Agassiz ELC was involved with and the many partners who helped make it all possible.

We also look ahead to a special year in 2022 as the Agassiz ELC will be celebrating its 30 year anniversary from when it formed as a nonprofit back in 1992.

Members, partners, kindred souls...we invite all hands on deck to help the Agassiz ELC be an even greater asset for Fertile, the region and state in service to our kids, our community, and our collective future.

***Most sincerely, thank you for your support!***

- 
- Page 2**...Agassiz ELC Turns 30
  - Page 3**...AELC 2021—Year in Review
  - Pages 4**...Recreational Opportunities
  - Page 5**...Site Management
  - Page 6**...Agassiz Support Opportunities
  - Page 7**...Agassiz ELC Winterfest
  - Page 8**...The Back Page-More Activities!
- 



Comments or story suggestions welcome, please contact:  
*Wayne Goeken, AELC Newsletter Editor*  
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## Agassiz ELC 2021— Year in Review

2021 was a year of challenges and opportunities. It was a very busy year with LOTS of activity at the Agassiz ELC and Fertile Sand Hills. Within guidelines for Covid safety, the Agassiz ELC provided opportunities for kids, families, and the public to enjoy discovery of the natural world through programs and recreational pursuits. With limited resources, the Agassiz ELC is grateful for the many partnerships that help make all this possible, including our generous membership support. Thank YOU!

### Kids First!

Kids enjoyed exploring the many habitats of the Fertile Sand Hills during site visits in the spring. Goodridge 2<sup>nd</sup> and 3<sup>rd</sup> graders recorded observations they made on their Discovery Hike in Nature Journals that they received as part of the Discovery Kits provided to each student.



Ada-Borup Kindergarten students had a busy outing at the AELC as they recorded nature finds as part of a scavenger hunt activity. They also collected and planted native prairie seeds as they learned about prairies and pollinators.

Students from Crookston Cathedral enjoyed both the sandy expanses of Death Valley 1 and waded in the cool, refreshing waters of the Sand Hill River.



***(continued on page 3)***

# Agassiz Environmental Learning Center

## AELC Board of Directors

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The mission of the Agassiz Environmental Learning Center is to foster a greater awareness of the interrelationships between humans and nature.

The Agassiz ELC provides quality hands-on learning opportunities in the unique Fertile Sand Hills to promote stewardship of natural resources for present and future generations.

The Agassiz ELC shall not discriminate on the basis of race, color, religion, creed, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations.

## Contact

Agassiz Environmental Learning Center

PO Box 388, Fertile, MN 56540

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Web: <https://aelcfertile.org/>

Phone: 218-945-3136

**Watch for 30 Year Commemorative Events in 2022 including a Summerfest Celebration in early June.**

*A brief history of the Agassiz ELC will be shared along with a commemoration of past AELC Board members, volunteers, and staff plus special recognition of members and donors over the years.*

## Agassiz ELC Origins

### 30 Year Celebration Ahead

This year in review issue not only provides opportunity to reflect on the past year's activities, but on the past many years as the AELC prepares to celebrate it's 30 year anniversary in 2022. Providing quality programs and recreation experiences has been the focus over these many years.

Engaging kids in a variety of outdoor experiences that sparks their curiosity, awareness, and appreciation of the natural world has been and continues to be a central focus and guiding force in all ongoing efforts of the Agassiz ELC.

The Fertile Sand Hills is truly one of the most unique landscapes to be found anywhere with an unmatched diversity of



ecosystems and the accompanying variety of flora and fauna native to these habitats.

Sustaining a safe and ecologically sound site is a key underpinning of Agassiz ELC's operations to ensure



future generations can continue to explore, enjoy, and connect to this natural treasure.

The Agassiz ELC looks forward to continuing to work

with partners who are also committed to preserve and protect the Fertile Sand Hills for sustainable educational and recreational opportunities to allow present and future generations to...

**Explore**

**Enjoy**

**Connect!**



**(2021 Year in Review—continued from page 1)**

Norman County East Summer Rec program participants took a guided tour of Fertile Sand Hills trails passing through both Death Valley 1 and Death Valley 2 while younger students followed the Sand Hill River trail on their quest in search of items noted on their Scavenger Hunt list.



Story Strolls continued to be a popular activity in 2021, with kids and adults alike enjoying leisurely outdoor hikes while reading book pages posted along the scenic Sand Hill trails. Three

books were featured including How to Find a Bird displayed along the bird-friendly Sand Hill River trail.

A related interactive “Crack the Code” walk was done in partnership with the Fertile-Beltrami Early Childhood Initiative with kids solving riddles with clues given on the posted trail signs.



Story Strolls are an example of partnerships helping make programs happen. Librarian Laura Gullickson from the Fertile Public Library provides lead support in selection, purchasing and prep of the books. The Fertile-Beltrami Community Fund and Early Childhood Initiative have provided funding for supplies. The City of Fertile allows use of its Ranger for transport and installation/removal of the Story Stroll posts by Agassiz ELC staff and volunteers. THANKS ALL for making these popular Story Strolls possible.

**Public Programs and activities onsite...**

Public Programs were also provided to raise awareness of natural resource topics, especially as relates to the local environment of the Fertile Sand Hills. Two guided hikes were provided including a popular pasque flower hike featuring the early blooming pasque—a special annual attraction of the Fertile Sand Hills. Large flowered beardtongue and spiderwort were two featured blooms on a June hike of the Fertile Sand Hills.

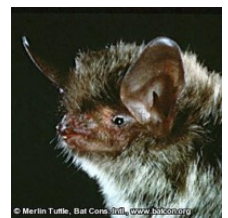


Monarch butterflies were featured in a fun and informative program provided by Laura Bell from the



University of MN Crookston . The life cycle of monarchs from egg to adult and their amazing migratory journey were just some of the many fascinating facts shared about this popular pollinator.

Another important pollinator and pest control friend—bats, were featured at an August program presented by Amy Westmark, MnDNR Region 1 Nongame Wildlife Specialist. Five of the seven bat species found in Minnesota were detected in a “listening” session following the program using a bat echo location meter.



A Mosaic Arts program was featured at the Nature Center with participants creating nature inspired artistic mosaics. Ada mosaic artist Elizabeth Rockstad provided guidance to the creative process enjoyed by 12 participants at the Nature Center.

# Recreational Opportunities

## Hike, Snowshoe, Paddle, Ride

Trail fees were again waived in 2021 to encourage public use for physical and mental wellbeing. While the Nature Center was closed for much of the year due to Covid, the bathrooms continue to remain open 24/7 for public use with regular cleaning and disinfecting provided. The Nature Center is again available for group rentals.



Snowshoe trails on both sides of the Sand Hill River plus a trail out to Scout Tower provide excellent opportunity to explore in the shelter of wooded areas. The river trails are especially scenic with much of the river staying open year-round, attracting birds to the open water.

The snowshoe trail to Scout Tower has become multi-purpose with rave reviews from mountain bike enthusiasts who have found it to be a great single track mountain bike trail. The mountain bike riders have been helping trim branches along all the snowshoe trails as they use them for mountain biking rides.



Limited snow carried over into limited rain and drought conditions during the summer of 2021. Hitting rocks and getting stuck in low water is not fun and is hard on equipment—so kayak rentals did not happen last summer. We're looking forward to making the Agassiz ELC kayak "fleet" available in 2022 to enjoy the wonderful Sand Hill River trail in the Fertile area.

Fertile Maintenance Department staff took over much of the trail mowing in 2021 including mowing the snowmobile trail which serves as the designated trail for horseback riding in the Fertile Sand Hills.

## Ski the Fertile Sand Hills

With over 10 miles of groomed trails, the Fertile Sand Hills provides premier cross-country skiing for all. Casual skiers can enjoy flatter terrain along the scenic Sand Hill River trail. More advanced skiers can explore the hilly oak savanna and dunes terrain in the Sand Hills.



2021 marked a big improvement in ski trail grooming with the aid of a "new/used" Ginzugroomer and tracksetter which has "teeth" that can chew up old icy snow to recondition it and then set a new track. It really helped to make the most of our limited snow last winter.

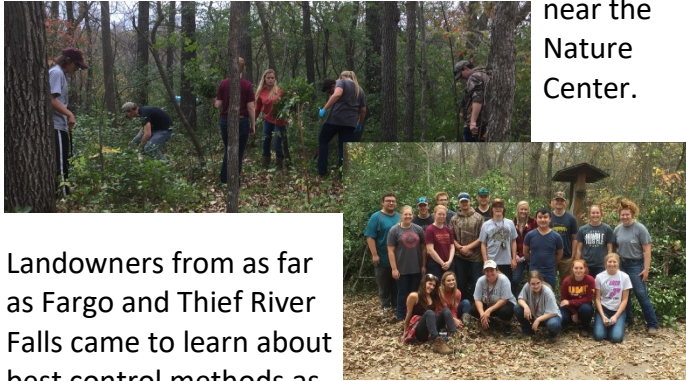


**Youth Skiing** ~ The Sand Hills SkiSparks youth x-c ski club enjoyed their second year of ski instruction at the Fertile Sand Hills in 2021. Skiers from ages 4 to 16 learned and advanced their skills through drills and tips from adult leaders. It was great to see kids learn this fun life skill and watch some of the "older" youngsters bombing down the steeper hills after their Sunday regular sessions. The Ski Sparks Ski Club will begin sessions again in January 2022. If interested, contact local club leader Matt Forgit at [sandhills@mysl.org](mailto:sandhills@mysl.org).



# Univ. of MN-Crookston Assists with Fertile Sand Hills Site Management

**Buckthorn control** was the hot topic featured at a demo/work day in October. The University of MN Crookston Natural Resources Club demonstrated cutting and stump treatment of this aggressive invasive shrub/tree, clearing an area of buckthorn near the Nature Center.



Landowners from as far as Fargo and Thief River Falls came to learn about best control methods as they seek to maintain diversity of their woodlands by controlling the spread of this aggressive invasive species. Watch for more buckthorn removal work days in 2022—VOLUNTEERS WELCOME!

**Open sand management** is an ongoing strategy to promote continued survival of rare flora and fauna that require these fringe open sand areas to exist. Dr. Matt Simmons has involved students from his UofMN-Crookston Ecological Restoration class for many years helping to manage and monitor the open sand areas in the Fertile Sand Hills.

Death Valley 2 was the primary work area in 2021 with spraying



of vegetation as well as tree removal to enhance wind flow and drying conditions to promote open sand areas.

**Archery**...after Covid cancellation in 2020, the spring and fall 3D Archery Shoots were back in 2021 as coordinated by the Fertile Community Conservation Club. Archers were treated to two new areas utilizing snowshoe/bike trails for challenging target placement. The fall shoot attracted 130 archers from a 3 state area.



A **prescribed burn** of MnDNR and Fertile Sand Hills property that was planned for 2021 was cancelled due to drought conditions and safety concerns. This is a MnDNR high priority burn for spring of 2022. The Fertile Fire Department has burned portions of the City's Sand Hills property in the past to help control the spread of aspen and maintain a healthy oak savanna and prairie ecosystem.



**Bluebird House** Full Occupancy! All ten of the bluebird boxes at the Agassiz ELC were occupied in 2021. Wrens and tree swallows each occupied 5 houses each by season's end, though bluebirds did use two of the boxes for initial broods.



**Pollinator Garden** renovation is underway as the area previously referred to as the botanical garden was sprayed in the fall to kill off the quack grass that had taken over. Spring 2022 plans include scraping off the top layer of soil and spraying again for any regrowth of quack grass before a heavy mulch layer is applied and selected prairie and pollinator plants are planted. Watch for more details including volunteer opportunities in the Spring newsletter.



Many more activities and developments took place or are in the works. It's been a busy year at the Agassiz ELC, with more in store for 2022!

# Agassiz ELC Support Opportunities

Bare feet in the cool sandy depths of Death Valley, searching for bugs in the Sand Hill River, and looking down on the tree canopy from Lookout Point—just a few of the experiences kids enjoy as they explore the Fertile Sand Hills. Membership and donor support make these experiences possible.



A special fundraising project is underway through Giving Hearts Day to help support outdoor opportunities



for all in 2022 and beyond. You can help provide funds up front to establish our challenge match or “match the match” on Feb. 10th— Giving Hearts Day, to help promote youth outdoor engagement.

Another way to ensure that quality youth outings continue into the future is to contribute to a permanent endowment that provides stable funding support for youth outdoor programs. Gifts can be made in a variety of ways including appreciated assets, required minimum distributions from retirement funds and estate gifts.



For more information on support options, please contact Wayne Goeken, AELC Executive Director at [wgoekenmn@gmail.com](mailto:wgoekenmn@gmail.com) or 218-280-0516.

Membership and special year-end donations to the Agassiz ELC make these experiences and memories possible. Memories that last a lifetime. Thank you for your support in making all this possible.

## Agassiz ELC Annual Membership

- \_\_\_ \$20 Student/Senior/Military
- \_\_\_ \$30 Individual
- \_\_\_ \$40 Family
- \_\_\_ \$100 Centurion
- \_\_\_ \$250 Patron
- \_\_\_ \$ 500+ Benefactor
- \_\_\_ \$2,500 Lifetime
- \_\_\_ \$ \_\_\_\_\_ Other

*After an initial contribution of \$100, future gifts count towards being a lifetime member.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail Address \_\_\_\_\_

Please remit this form and payment to Agassiz ELC at PO Box 388, Fertile, MN 56540

or join on-line at [www.aelcfertile.org](http://www.aelcfertile.org).

*Agassiz Environmental Learning Center is a 501(c)(3) non-profit educational organization  
Contributions are tax-deductible*

Renew or become a new member online at [aelcfertile.org](http://aelcfertile.org) or mail the completed form to: *Agassiz ELC, PO Box 388, Fertile, MN 56540*, or drop off at the Fertile City Office. A receipt acknowledging your tax deductible donation will be sent with a heartfelt THANK YOU!!

### Membership benefits include:

- Support youth education/outdoor recreation programs and site management to advance the mission of the Agassiz ELC
- Tax-deductible membership contribution
- Printed version of Agassiz ELC newsletter
- Free use of cross-country ski equipment and snowshoes—use of all trails
- Reduced fee for kayak rental (\$6/day)
- Free or reduced admission to Agassiz ELC programs
- Recognition in Agassiz ELC newsletter

Your contribution helps fulfill the mission of the Agassiz ELC,

***To foster a greater awareness of the interrelationships between humans and nature***



SAVE THE DATE

# Winter Fest

**SUNDAY, FEBRUARY 6, 2022**

Agassiz Environmental Learning Center  
400 Summit Ave SW, Fertile, MN 56540

## Featured Activities

**Sleigh Rides**  
**Skiing**  
**Snowshoeing**  
**Snow Snake**  
**Schmoosh Races**  
**Activity Stations**  
**Prizes**  
**Refreshments**

Questions? Contact Stacy Erickson or Lisa Liden at (218) 945-3136 or [cityoffertile@gmail.com](mailto:cityoffertile@gmail.com)

*Many partners are planning additional activities...watch for updates on Agassiz ELC Facebook page and in local media. Exciting opportunities for Winter Fun!*

## The Back Page...more activities and updates...



Haunted Trails 2021 was a huge success with 850 people coming out to “enjoy” the thrills and chills. Thanks to all the dedicated volunteers who did the scaring and support crews—and those who came out to be scared—all proceeds go to help deliver more youth programs at the Agassiz ELC.

...and the Jack-O-Lantern Walk was also enjoyed by families et al.—many thanks to Jody Gudvangen and Garden Hills Farms for donating pumpkins and to those who helped carve the designs.



Scenic Sand Hill River oxbow



Old skis repurposed as signposts along Sand Hills trails

Several “Parking arrow” signs were installed to help guide people back to the trailhead and parking area.

We’ve been short on short skis for families that want to get their young kids started skiing. No more—18 pairs of smaller kids skis were purchased with over half using a strap binding system that uses kids existing boots rather than needing a ski boot and binding. Come on out and give them a try!

To follow updates to ski trail conditions in the Fertile Sand Hills, check the Skiwise app for regular reports of the most recent grooming and ski conditions.



### A Winter Birds and Bird Feeding

program will be presented at 2 p.m. on Sunday, Jan. 23rd

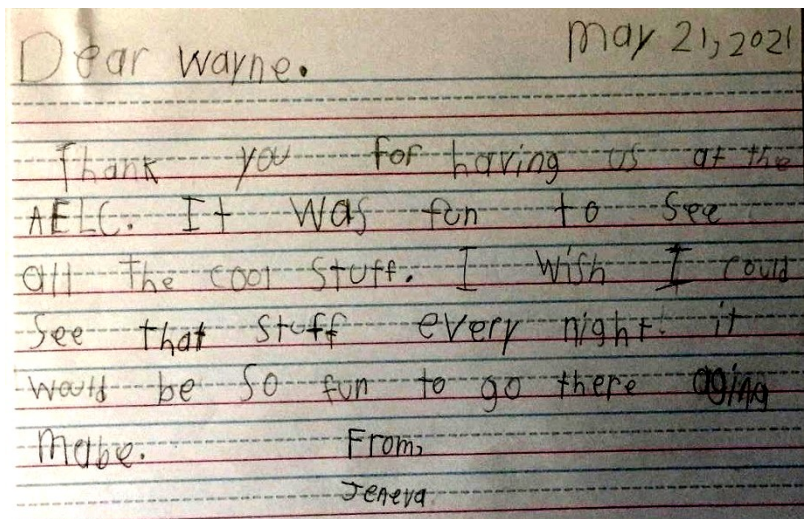


at the Nature Center by Laura and Jeff Bell. Learn about which birds tough it out in our northern winters, their winter adaptations, and how you can help by feeding the birds. Come and make your own bird feeder that you can take home.

*...to find the universal elements enough; to find the air and the water exhilarating; to be refreshed by a morning walk or an evening saunter...to be thrilled by the stars at night; to be elated over a bird’s nest or a wild flower in spring—these are some of the rewards of the simple life.*

John Burroughs (1837-1921) American naturalist and writer

Letter from a 2nd grade student who enjoyed her visit to the AELC. Rewards of providing memorable experiences for kids!



Watch for a “Special Edition” newsletter in early 2022 where all 2021 members, donors, and memorials will be published plus additional details for Winterfest and programs being planned for early 2022.

*Happy Holidays! Enjoy the season and wishing all safe travels and cherished time with loved ones.*